



Title: Director of Community Development Education

Reports To: Senior Vice President of Field Ministry

Position Status: Full Time; Support-Raised

Salary: To Be Determined

OVERVIEW:

The Director of Community Development Education (CDE) is responsible for training Pastor Development staff regarding the vision, goals, and “best practices” supporting our commitment to holistic ministry. This is done while ensuring high-quality, accurate and contextualized content is distributed across small discussion groups of oral learners - leading to quality of life improvements and communal transformation. The Director of Community Development Education works closely with our national and international team to ensure all CDE content is seamlessly integrated with our biblical/theological material.

RESPONSIBILITIES:

Advance Community Development Education Across Pastor Development Programs

- Strengthen Spoken’s commitment to holistic ministry by developing a training package that includes:
 - Guidelines for creating high-quality CDE content
 - Strategies for networking with NGO’s
 - Processes for identifying quality content in existence
 - Procedures for reviewing and approving created content
 - Program Feedback and Evaluation
- Train Pastor Development Staff and/or local leaders on Spoken’s CDE process
- Equip Pastor Development Staff with training resources to replicate the training as needed

Build Strong Staff and Partner Relationships

- Recruit and develop CDE Staff as needed
- Communicate regularly with Pastor Development Staff and address CDE program challenges
- Deepen CDE partner relationships in conjunction with Regional Directors

Guide Communication with Organizational Stakeholders

- Promote the vision, goals, and best practices of Spoken’s CDE ministry with possible partners
- Identify potential partnerships with NGOs and ministries for resources and education
- Lend CDE training expertise to other departments and ministries as requested
- Consult on regional health crises and finding localized solutions

Other Duties as Requested

PERFORMANCE EXPECTATIONS:

- Understands the purpose and vision for CDE inclusion at Spoken
- Develops field appropriate training materials and strategies
- Ensures Pastor Development Staff are fully aware of how CDE can best be integrated into their field
- Ensures the inclusion of CDE content conforms to the strategic requirements directed by the Senior Vice President of Field Ministry
- Encourages Pastor Development Staff to participate in CDE post-trip debrief and evaluation sessions
- Able to travel internationally a minimum of 4 times annually

QUALIFICATIONS:

- 4+ years experience in cross-cultural missions environments
- 4+ years experience in community development work
- Is fully aware of and supports the purposes and vision of Spoken Worldwide

SPIRITUAL REQUIREMENTS:

- Completely surrendered to the Lordship of Jesus Christ
- Bearing witness of Christian character in daily life
- A member in good standing of a local church
- Agreement with the Spoken statement of faith

EDUCATION REQUIREMENTS:

- Education to align with above requirements